

AABF Board Meeting Notes May 3, 2004

Location: Black Forest Fire Rescue Conference Room

Time: 7 pm - 9:30 pm

Present: Polly Bosworth, Shari Conley, Mark Larivee, Matt Manzione, Jim Taylor, and Karlene Thomas

Agenda Items:

1. **Registration Form:** Attendees reviewed the draft form previously emailed. Comments were discussed and incorporated as agreed. Open registration at Wolford School on May 11 was confirmed. Attendees agreed to distribute forms to: all students at Wolford in Thursday folders, BF P.O., BF Community Center, BF Lumber, BF Service Center, BF General Store, Falcon P.O., Woodmen Hills Elementary School, etc. **ACTION ITEMS:** Matt agreed to finalize the form and get copies made and distributed at both Wolford Elementary School sites by May 6. Others agreed to distribute forms to various locations.
2. **AABF Incorporation:** Jim reviewed his findings regarding AABF incorporation. The Colorado Secretary of State dissolved the entity due to non-filing of the required reports. A filing fee of \$100 is required for reinstatement. **ACTION ITEMS:** Jim agreed to finalize the necessary paperwork by May 11 to re-instate the corporation with Shari as the registered agent and Polly issued the necessary check.
3. **Checking Account:** Polly noted the account balance and bank location. It was noted that the checks do not explicitly state that checks exceeding \$500 (per AABF By-laws) must be signed by two authorized agents. **ACTION ITEM:** Polly agreed to continue to be responsible for the checking account until the transition to Shari and a local bank with new checks occurs.
4. **Website:** Shari reported on her discussions with Cal Lidderdale regarding the www.blackforest-co.com website. Shari obtained the password, discussed the format, and noted that up to 12 email addresses were available. Thanks, Cal! **ACTION ITEM:** Jim agreed to prepare a draft skeletal website by May 11.
5. **Coaches:** Matt reviewed the preliminary list of coaches and attendees presented their feedback regarding contacts with 2003 coaches. **ACTION ITEMS:** Matt agreed to contact Jim Fanning regarding running the Coaches Clinic on June 12th. Others agreed to follow-up with their assigned prospective coaches.
6. **Uniforms:** Karlene noted that there are left-over shirts from 2003 and that the four colors would remain the same: Blue, Orange, Yellow, and Green. **ACTION ITEMS:** Karlene agreed to check how many shirts are available and to begin planning the logistics for 2004, including Board and goalkeeper shirts.
7. **Rules and Regulations:** Mark provided an envelope of computer disks and paper files from previous seasons. **ACTION ITEM:** Matt agreed to review and distribute the files to the Board
8. **Schedule:** Mark and Polly discussed recent seasons' schedules. **ACTION ITEMS:** It was agreed that a similar schedule would be established for 2004 (Divisions A&B at 6pm and C&D at 7pm with each team playing games on Monday or Tuesday and Wednesday or Thursday each week with the actual game days varying each week.
9. **Rosters:** Mark presented previous season rosters. **ACTION ITEMS:** Matt agreed to compile the registrations into an Excel spreadsheet and Mark agreed to help set-up the rosters to allow family members to play on the same night.

10. **Referees:** Mark and Polly noted the referee needs from previous seasons. **ACTION ITEMS:** Matt agreed to compile a list of new and returning prospective referees.
11. **Concessions:** Shari and Karlene discussed allowing non-profit organizations and an ice-cream vendor to run a concession stand. Jim noted that AABF would need to report revenues and possibly collect sales taxes if run by AABF. **ACTION ITEMS:** Karlene and Shari agreed to discuss potential non-profit groups and respond.
12. **Meeting Adjourned:** Reminder to staff the picnic table at the Wolford Elementary School on May 11.